



BRUSHFORD PARISH COUNCIL

Minutes of the Meeting of the Brushford Parish Council held at the Parish Hall, Brushford on Tuesday, September 11th., 2018

18/068 PRESENT

The following attended the meeting:

Parish Councillors: Mrs S Cookson, Mr T Wilson, Mr H Albery, Mr D Garth, Mrs J Sandiford, Mrs F Takel

County & District Councillors in Attendance : Councillors Heywood & Thwaites,

In the Chair: Mr N Prouse

In Attendance: Mr. C Knight, Clerk .

Members of the Public : 3

18/069 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Nicholson.

18/070 DECLARATIONS OF INTEREST

Councillor Takel declared an interest in the payment of parish maintenance work and took no part in the payment authorisation decision.

18/071 APPROVAL OF THE MINUTES OF THE LAST MEETING

The Minutes of the meeting held on July 10th. were approved as a true record, and duly signed by the Chairman.

18/072 DEFERMENT OF BUSINESS

18/072/01 Ellersdown Lane Development

Mrs Jane Erith addressed the meeting with concerns regarding the traffic management of Ellersdown Lane once development at the site commenced. These were as follows:

- The left turn into Ellersdown Lane from Ponds Close is currently very tight.
- Will the right of way for Ellersdown Lane at the junction of the new development be retained.
- Would a "Four Way Stop" arrangement at the new junction be a preferable solution.
- Would speed humps be a preferable restriction.

It was agreed that these and other points might be the subject of a separate meeting nearer to the time when development is confirmed to commence.

18/072/02 Parish Hall 25th Anniversary

Dr Sarah Blackburn advised the meeting of the forthcoming 25th Anniversary of the opening of the new parish hall would be celebrated on October 7th with a Silver Jubilee Tea Party at 3.00pm.

18/072/03 Neighbourhood Planning

Jane Birch of the Community Involvement Team of Somerset Community Council kindly attended the meeting to provide input and information into the council's nascent plans for Neighbourhood Planning. The key issues were as follows:

- Neighbourhood Planning provides the opportunity for communities to produce a "Local Plan" for their area. It has the same weight as a District Local Plan, although it must confirm with the restrictions of this main Local Plan,
- The development of a Neighbourhood Plan is a lengthy (and expensive) process and involves, amongst other things, a Planning Inspector, Planning Consultant and a full scale Parish Referendum.

- Subjects to be addressed include:
 - Key Issues (Traffic/business/community etc)
 - Development of policies to address these issues
 - Consultation with the community
 - Involvement of the Planning Inspector
 - Parish referendum
- Costs of development vary considerably and it was noted that the Lynton Plan cost in the region of £60,000. However, it is beviies that the consultation element would cost in the region of £9,000 and that the responsibility for costs of the referendum lay with the district Council.. Nevertheless, it was noted that thew Planning Consultancy fees were probably the highest input in costs. It was also noted that Government grants of £9,00 were possibly available.
- Discussion then moved on to the possible advantages that can be accrued from a Housing Need Survey, given the poor response to the current Homefinder attangement. It was noted that the costs of such a survey could possibly be funded by the Community Housing Fund.

The Chairman thanked Jane Birch for her kind attendance to the meeting and for her valuable input.

18/073 FINANCIAL REPORT

18/073/01 Payment Authorisation

The following due payments were approved and relevant cheques signed:

PAYEE	INVOICE NO.	EXPENSE	NET	VAT	GROSS	CHEQUE NUMBER
C J Lynch & Sons		J Gardens refurb	£9,700.00	£1,940.00	£11,640.00	NATWEST 000508
Mr M Godfrey		Web site services	£60.00		£60.00	NATWEST 000509
Amherst & Shapland		Staff Wages	£364.94		£364.94	
		Amherst & Shapland monthly fee	£12.50	£2.50	£15.00	
		Staff Wages and Administration	£377.44	£2.50	£379.94	NATWEST 000510

PAYEE	INVOICE NO.	EXPENSE	NET	VAT	GROSS	CHEQUE NUMBER
Mr P Takel		Grass Cutting : 2 x £70	£140.00		£140.00	
		Maintenance :2 x £10.00	£20.00		£20.00	
		Total Maintenance	£160.00		£160.00	NATWEST 000511
TOTAL			£10,297.44	£1,942.50	£12,239.94	

18/074 JUBILEE GARDENS REFURBISHMENT

It was noted that Lynch had completed the re-tarmacking of the play court and it was agreed that Rob Brown should be requested to proceed with the side boarding.

18/075 PARISH MAINTENANCE

18/075/01 Village Waste Bins

It was noted that litter had become an issue at the children's bus stop in the centre of the village and it was agreed that the bin currently in Jubilee Gardens should be moved there. It was also agreed that Veolia should be consulted in this change and for the clerk to action.

18/075/02 Winter Gritting

The meeting noted the severe cut back in the supply of salt to parishes and the possible restriction of road gritting in our area. This could have serious implications for our local road gritting operations carried out by Mr Takel as the small critter uses 140kgs of salt per sweep.

It was agreed to await more concrete information from SCC.

18/076 PARISH WELFARE

18/076/01/WW1 Centenary

The meeting discussed the preparations for the Centenary of World War 1 on Armistice Day, November 11th. as follows:

- Jane Erith confirmed that the "Tommy" memorial could be sited in the churchyard for the duration
- There will be a service at St Nicholas Church at 10.50 am, preceded by a vigil on the prior evening

- Church bells will be rung at 12.30pm in accordance with the national and German arrangements.

18/077 TOP FIVE PRIORITIES

Given that the Council has now (almost) completed the refurbishment of the play court in Jubilee Gardens (the current top priority, it was necessary to restate the Parish Top Five Priorities which were agreed to be as follows:

Top Five Priorities	Where (plan of area)	What (new, extension, improvements or equipment)	Who (children, young people, old people, whole community)	When (timescale)
1. New Court layout painting and play equipment	Jubilee Gardens, Brushford	Painting of new court surface to include all playable games (basketball, tennis etc) New play equipment for the garden area	Children, young people, adults - all community	2017/18
2. Tarmac Parish Hall driveway	Brushford Parish Hall	Tarmac existing clay driveway	Parish Hall users	2018/19
3. New Village Centre Garden & Focal Point	Opposite Old Stores, Brushford	Develop land gifted by Magna Housing to provide a central feature for the village, including garden, gazebo, small war memorial and flagpole,	All community	2019/20
4. New Public Bus Shelter for north-bound bus users.	Near pavement opposite existing bus shelter on B3222	New bus shelter	All community	2019
5. Stairs & balustrade for P Hall mezzanine floor	Brushford Parish Hall	Replacement of current ladder - health and safety issue	All Hall Users	2019/20

.Clerk is to Advise WSC accordingly.

18/078 PLANNING APPLICATIONS

18/078/01 3/04/18/009 Erection of car port and store to side elevation and single storey extension to rear elevation plus formation of patio.

This application was considered by the meeting and it was agreed to recommend approval to the authority.

18/079 DATE OF NEXT MEETING

The next parish council meeting will be held on Tuesday, October 9th at 6.30pm in the parish hall.

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N Prouse, Chairman

09/09/18