



BRUSHFORD PARISH COUNCIL

CORONAVIRUS EMERGENCY

UNDER THE RESTRICTIONS OF THE CORONAVIRUS EMERGENCY, THE COUNCIL IS UNABLE TO MEET.

DECISIONS HAVE BEEN MADE, FOLLOWING A FULL EXCHANGE OF VIEWS , OBSERVATIONS AND DECISIONS VIA EMAIL,

THE CONTENTS OF WHICH ARE HELD ON FILE.

CONFIRMATION OF THE DECISIONS TAKEN DURING THE MONTH ENDING OCTOBER 14TH 2020

20/032 PARTICIPATING COUNCILLORS

The following took part in email exchanges, copies of which are held on file, to take the decisions necessary :

Parish Councillors: Councillors Mr N Prouse, Mrs S Cookson, Mrs F Takel, Mrs J Sandiford, Mr D Garth, Mrs J Aldridge, Mr H Albery

Clerk : C Knight

20/033 PAYMENT AUTHORISATION

The following due payments were approved and relevant cheques raised and signed:

PAYEE	INVOICE NO.	EXPENSE	NET	VAT	GROSS	CHEQUE NUMBER
Amherst & Shapland		Staff Wages x 2 (Sept & October)	£824.46		£824.46	
		Amherst & Shapland monthly fee	£25.00	£5.00	£30.00	
		Total Staff Wages and Administration	£849.46	£5.00	£854.46	NATWEST 000606
Mr P Takel		2x gross cut @ £70 + 1 x strims @ £10.	£150.00		£150.00	NATWEST 000607
TOTAL			£999.46	£5.00	£1,004.46	

It was noted that the cheque for the clerk's salary in September had been lost in the post and therefore cancelled. This month's payment represents the salary for both September and October.

20/034 FINANCIAL POSITION

The clerk reported the current status of the council's finances as follows:

Annual Expense

ANNUAL EXPENSE	YTD	%
STAFF COSTS	£2,990.61	48.11%
MAINTENANCE	£1,390.00	22.36%
GRANTS	£750.00	12.07%
SUBSCRIPTIONS	£150.73	2.42%
INSURANCE	£378.61	6.09%
BRUSHFORD PARISH POST	£0.00	0.00%
ADVERTISING/WEB	£75.00	1.21%
MISC EXPENSE	£455.86	7.33%
RENT	£25.00	0.40%
DEFIBRILLATOR	£0.00	0.00%
TOTAL OTHER COSTS	£3,225.20	51.89%
TOTAL	£6,215.81	100.00%

Annual Income

DATE	DEBTOR	AMOUNT	CUMULATIVE
1st April 2020	Brought forward from 2018/19	£9,654.09	£9,654.09
9th April 2020	Precept Part 1 BACS Payment	£10,500.00	£20,154.09
1st Sept 2020	201921 Cheque uncleared	£1.00	£20,155.09
16th Sept 2020	Precept Part 2 BACS Payment	£10,500.00	£30,655.09
	LESS TOTAL EXPENSE	(£6,215.81)	
	BALANCE CARRIED FWD	£24,439.28	£24,439.28

20/035 HIGHWAYS

20/035/01 Damage to old railway bridge on Back Lane

The council has been alerted to recent damage to the railway bridge by Mr. Richard Brentnall, whose property, Wildanhow adjoins the bridge. It is judged that the damage to the bridge is due to the over-use of the road by heavy vehicles which are directed along the road by satnavs.

After a site meeting with Mr Brentnall, the council will now request a formal report from SCC with a view to imposing a weight and/or width restriction on this road.

20/036 SEPTEMBER MINUTES

The minutes of events occurring during September were approved by council remotely.

20/037 OCTOBER AND NOVEMBER MEETINGS

It was agreed that there would be no meeting in October and that decisions will continue to be made by email exchanges. A full remote (Zoom) meeting will be held in November.

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N PROUSE, CHAIRMAN