



BRUSHFORD PARISH COUNCIL

MINUTES OF THE MEETING OF THE BRUSHFORD PARISH COUNCIL HELD ON TUESDAY NOVEMBER 8TH 2022

22/090 PRESENT

The following took part in the meeting

Parish Councillors:

Councillors N. Prouse, Mrs F Takel, Mr H Albery, Mrs J Sandiford, Mrs S Cookson

In Attendance :

Councillor F Nicholson, Councillor N Thwaites, Councillor S Pugsley

Clerk :

J Aldridge

Public :

22/091 APOLOGIES FOR ABSENCE

Councillor Garth

22/092 DECLARATIONS OF INTEREST

There were no declarations of interest made.

22/093 DEFERMENT OF BUSINESS

None

22/094 POSITION OF CLERK IN QUESTION

The Chair reiterated that the position of Clerk will be advertised in January, in accordance with the Good Councillor Guide 2018.

22/095 APPROVAL OF OCTOBER COUNCIL MEETING MINUTES

Approved by Councillor Cookson and seconded by Councillor Sandiford

22/096 FINANCIAL REPORT

22/096/01 Payment Authorisation

The following November payments were approved and cheques signed:

PAYMENT AUTHORISATION: NOVEMBER 8TH 2022

	INVOICE NO.	EXPENSE	NET	VAT	GROSS	CHEQUE NUMBER
Brushford Parish Hall CIO	BPH-2022-0227	Rental of Parish Hall	£151.25		£151.25	NATWEST 000682
idverde Limited	10856626	Service agreement, bin emptying	£308.88		£308.88	NATWEST 000683
Information Commissioner		GDPR Affiliation Fee	£40.00		£40.00	NATWEST 000684

	INVOICE NO.	EXPENSE	NET	VAT	GROSS	CHEQUE NUMBER
TOTAL			£500.13	£0.00	£500.13	

22/097 PRECEPT REQUIREMENT

It was voted by a majority to keep the precept the same as the previous two years at £21,000 for the year.

22/098 PATHS AND BRIDLEWAYS

Councillor Albery mentioned the need for a survey of signposts and footpaths and will send a form to each of the Councillors for them to complete the details of the ones near their home location. This is to ascertain which ones need replacing, he will then send the report to the footpath warden for the Brushford area.

Councillor Nicholson suggested the Parish Council should consider applying to get the old railway line designated as a footpath without the Parish Council being liable for its maintenance. The Councillors would like the Clerk to investigate how to apply to designate the railway line as a footpath - County Council right of way website, to investigate

22/099 PARISH MAINTENANCE

22/099/01 Speed indicator Devices

The Clerk has taken some measurements of the proposed post site and reported them to the Traffic Management division of Somerset County Council, who are happy with the measurements and will give their permission to proceed once they have received the signed Memorandum Of Understanding. The Clerk took the MOU to the meeting and had it signed by the Chair, she will now scan the document and email it back to the Traffic Management team at Somerset County Council.

The Clerk has also sent an email to Dan Cox, the road safety officer, just to check that the purchase process is within the required limits of the law and is safe to carry on with.

22/099/02 Winter Salt Supplies

The Clerk emailed the report that she sent to Kevin Bridgwater, Highways Service Manager, at the end of September 2022, to the Councillors for their information. The Councillors requested the Clerk to find out where the bins were purchased from and how much one would cost, to replace number 356 that has gone missing. The Clerk was also asked to request a dumpy bag of road grit to be put in place of the missing grit bin.

22/100 RESIDENT REQUEST FOR ROAD SIGNAGE RE:EMAIL 07/10/22

The Clerk took a mock-up of a proposed sign, that could potentially be attached to the Nicholas Close Street sign to give indications to delivery drivers. This prototype was produced by the BlueOrange sign manufacturers in South Molton. The Councillors asked for the house numbers to be applied to the sign, the Clerk will organise this then email the amended sign to the Councillors for approval before purchasing it.

22/101 SOMERSET BUS PARTNERSHIP - Bus Champion Report

The Clerk sent an email containing Mr Byrt's report of the zoom meeting held by Somerset Bus Partnership to all the Councillors for their information. Another email was sent out by the Clerk to all the Councillors containing a link to the YouTube video of the meeting that Mr Byrt kindly forwarded to the Clerk and Chair.

22/102 HEALTH AND WELLBEING SURVEY - RE:EMAIL 13/10/22

The Clerk emailed the survey to the Councillors and has been requested to complete the survey on their behalf.

22/103 SOMERSET EMERGENCY COMMUNITY CONTACT - RE: EMAIL 24/10/22

Following a discussion it was thought one person should be the first point of contact and if the matter could be discussed at the Exmoor Area Panel meeting to ascertain what other Parish Councils have put in place, as the Clerk will attend this meeting she will report back after the meeting. In addition to this the Chair will ask Mr Byrt if he would like to take on this duty as he has excelled in his position as Bus Champion for Brushford.

22/104 BRUSHFORD PARISH COUNCIL WEBSITE - UPDATE

The Clerk has requested all updates to be carried out and this has been done.

22/105 CHAIRS AWARD FOR SERVICE TO THE COMMUNITY 2022/23

The Councillors all voted for Mr Terry Wilson to be nominated for a posthumous award in recognition of his tireless work for the Parish of Brushford and its residents. The Clerk sent the nomination form and has received confirmation of this.

22/106 PLANNING APPLICATIONS

None received.

22/107 REPORTS FROM COUNCILLORS

Councillor Pugsley stated the precept will migrate from the District Council to the Unitary Council the request form needs to be returned by 20th January.

Also the LCN development is very positive as has been the pilot, there have been a lot of applications for grants. He mentioned about the LCN areas that were discussed at the meeting back in October, 23 parish's attended 15 potentially agreed with the proposed division, awaiting the final decision.

Councillor Thwaites stated the Council gave some money to Taunton County Cricket Club to assist with their many projects including the funding of outreach programmes. The process of the transition from the County Council to the new Unitary Council is still ongoing.

Councillor Nicholson mentioned the Highways roadworks patching schedules have been swapped with the BT Open Reach works so the highway works schedule were put back but Dulverton Town Council asked if they could work together but were told BT would upgrade their service first and then the road will be patched.

22/108 DATE OF NEXT MEETING

The date of the next meeting is to be Tuesday, December 13th 2022 at 6.30pm in the Parish Hall.

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N. Prouse, Chair