



## **BRUSHFORD PARISH COUNCIL**

### **MINUTES OF THE MEETING OF THE BRUSHFORD PARISH COUNCIL HELD ON TUESDAY, MAY 20TH 2025**

#### **25/015 PRESENT**

The following took part in the meeting

Parish Councillors:	Councillor N. Prouse, Councillor F. Takel, Councillor S. Cookson, Councillor H. Alberty, Councillor J. Sandiford
In Attendance :	Councillor S. Pugsley
Clerk :	J Aldridge
Public :	Mr J Middleton, Mrs M Middleton, Amy Jones, Michelle Haines PCSO 8913

#### **25/016 APOLOGIES FOR ABSENCE**

Councillor F. Nicholson

#### **25/017 DECLARATIONS OF INTEREST**

There were no declarations of interest made

**25/018 DEFERMENT OF BUSINESS**

None

**25/019 APPROVAL OF APRIL COUNCIL MEETING MINUTES**

Approved by Councillor Takel and Seconded by Councillor Cookson

**25/020 FINANCIAL REPORT****25/020/01 Payment Authorisation**

The following May payments were approved, the Clerk will now make the BACS payments:

**PAYMENT AUTHORISATION : MAY 20TH. 2025**

PAYEE	INVOICE NO.	EXPENSE	NET	VAT	GROSS	CHEQUE NUMBER
Amherst & Shapland		Staff Wages	£664.30		£664.30	
		Amherst & Shapland monthly fee	£12.50	£2.50	£15.00	
		<b>Total Staff Wages and Administration</b>	<b>£676.80</b>	<b>£2.50</b>	<b>£679.30</b>	
Mr P Takel		<b>2 X Grass Cutting JG £150 + 2 X Strimming at Bus Stop £30</b>	<b>£180.00</b>		<b>£180.00</b>	
Brushford Parish Hall CIO	BPH2025-0533	Hire of Hall for April meeting	£13.75		£13.75	
<b>TOTAL</b>			<b>£870.55</b>	<b>£2.50</b>	<b>£873.05</b>	

### **25/020/02 Gallagher Insurance Renewal**

The Clerk has received the updated insurance policy and premium which includes the new multifunctional play set equipment. The Clerk will make the payment at the beginning of June 2025.

### **25/021 PATHS AND BRIDLEWAYS**

Councillor Albery - nothing to report

### **25/022 PARISH MAINTENANCE**

#### **25/022/01 Jubilee Gardens Activity Centre**

The Clerk received an email from the installation company with news that the multifunctional play set should be installed in Jubilee Gardens around the end of May 2025.

#### **25/022/02 Jubilee Gardens Play Area Acquisition**

The Clerk received an email stating the Asset Devolution team at Somerset Council are currently in the process of dealing with the transfer of the basket ball court from Somerset Council ownership to that of Brushford Parish Council.

#### **25/022/03 Trees in the Play Park and Resident Complaint**

Councillor Takel has spoken to a tree surgeon regarding his professional opinion on how best to manage the trees in the playground as well as the Hornbeams, at the corner of Brushford New Road and Nicholas Close, at present he is unwell but has assured Councillor Takel that once he is feeling better he will carry out his assessment.

Councillor Cookson will obtain the name of another tree surgeon.

Councillor Albery put forward Three Atop Woodland Service who advertise in the Exmoor News publication for consideration.

The Councillors will make their decision once they have 3 quotes for this work.

**25/009/04 Village Centre Project**

Councillor Takel has spoken to a tree surgeon regarding the best practice for the Hornbeams.

**25/022/05 Replacement Grit Bin at Iron Post**

Councillor Albery has received the Grit Bin and will make arrangements for the installation.

**25/022/06 Phone Box**

Councillor Prouse is still waiting for confirmation regarding as/when the phone box can be moved and the Clerk will make enquiries regarding the door of the phone box.

**25/023 SID DATA COLLECTION**

Michelle Haimes PCSO 8913 has spoken to Dan Cox the road safety officer and will now speak to the speed enforcement team in relation to passing on the SID data via a USB for the analysis of the speeds driven through the 30mph zone in Brushford.

**25/024 SCAFFOLDING IN SULLY'S LANE**

Following an email received from a Parish resident, which the Clerk forwarded onto the Councillors, regarding some scaffolding that will be erected in Sully's Lane in mid June of this year.

The Councillors discussed the matter and requested the Clerk reply to the resident with the information that the scaffolders will have made all necessary arrangements as to the access but perhaps she could put up a sign purely as a courtesy to any users of Sully's Lane.

**25/025 PLANNING APPLICATIONS**

None received

## **25/026 REPORTS FROM COUNCILLORS**

Councillor Pugsley met with a Traffic Engineer from the Traffic Management Team at Somerset Council over the speeding issue along Station Road.

The information given to Councillor Pugsley was, the Traffic Management Team have speed compliance tools and the data from these show that 35/38 mph is the average that has been recorded along this Road.

Although they are aware of this issue along Station Road they also feel the reporting of drunk drivers is a serious matter.

A solution has been put forward to help deal with the speeding concerns by the installation of 2 Walkers on the Road signs, one just after Newbridge Lodge and one between Beasley Wood and Battleton Wood, as well as the refreshing of the existing SLOW wording on the road and painting a new SLOW by the new signage.

The Traffic Engineer has also spoken to Exmoor National Park about upgrading the footpath off the road to ensure this is walkable route.

It is hoped, subject to the submission of a works order, the signs could be in place some time in the Summer. The date yet to be confirmed.

## **25/027 DATE OF NEXT MEETING**

The date of the next meeting is to be June 10th 2025 at 6.30pm in the Parish Hall.

.....

N. Prouse Chair