



BRUSHFORD PARISH COUNCIL

Minutes of the Meeting of the Brushford Parish Council held at the Parish Hall, Brushford on Tuesday, June 11th., 2019

19/021 PRESENT

The following attended the meeting:

Parish Councillors:	Councillors Mrs F Takel, Mr, H Albery, Mrs J Sandiford, Mrs S Cookson, Mr D Garth
County & District Councillors in Attendance :	Councillors Mr. N Thwaites and Mrs F Nicholson
In the Chair:	Councillor Mr N Prouse
In Attendance:	Mr. C Knight, Clerk .
Members of the Public :	1

19/022 APOLOGIES FOR ABSENCE

There were no apologies for absence.

19/023 DECLARATIONS OF INTEREST

Councillor Takel declared an interest in the payment of parish maintenance work and took no part in the payment authorisation decision.

19/024 DEFERMENT OF BUSINESS

Mrs Barbara Wilson advised the meeting of the latest news on parish activities as follows:

- **100th Anniversary Football Match**

This has had to be postponed. An alternative date is being sought.

- **The Great Get Together outing**

This is now confirmed to go ahead on June 26th with a coach trip across the moor and a cream tea at Winsford.

It is anticipated that this will be at a cost of £4.30 (for the teas), with the inclusion of coach costs, amounting to a total cost of £100. This amount was approved by the meeting.

19/025 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the meeting held on May 14th. were approved as a true record, and duly signed by the Chairman.

19/026 FINANCIAL REPORT

19/026/01 Payment Authorisation

The following due payments were approved and the relevant cheques signed:

PAYEE	INVOICE NO.	EXPENSE	NET	VAT	GROSS	CHEQUE NUMBER
Amherst & Shapland		Staff Wages	£412.23		£412.23	
		Amherst & Shapland monthly fee	£12.50	£2.50	£15.00	
		Staff Wages and Administration	£424.73	£2.50	£427.23	NATWEST 000541
Mr P Talel		2 x grass cut £70, 2 x strimming £10	£160.00		£160.00	NATWEST 000542
SALC		Annual Subscription	£144.21		£144.21	NATWEST 000543
Somerset West & Taunton		Jubilee Gardens Rent	£25.00		£25.00	NATWEST 000544
C Knight		Expenses Nov - May	£218.36	£23.49	£241.85	NATWEST 000545
TOTAL			£972.30	£25.99	£998.29	

19/026/02 2018/19 Annual Accounts

The clerk presented the final annual accounts as follows:

Annual Expenditure by Month

MONTHLY EXPENSE	April	May	June	July	August	September	October	November	December	January	February	March	TOTAL
STAFF COSTS	£379.94	£379.94	£379.94	£379.94	£379.94	£379.94	£379.94	£379.94	£379.94	£379.94	£427.23	£427.23	£4,653.86
MAINTENANCE	£100.00	£160.00	£160.00	£160.00	£270.00	£160.00	£90.00		£100.00				£1,200.00
GRANTS					£500.00							£100.00	£600.00
SUBSCRIPTIONS				£90.00					£40.00				£130.00
INSURANCE		£334.13											£334.13
BRUSHFORD PARISH POST				£230.00				£230.00					£460.00
ADVERTISING/WEB			£60.00			£60.00		£130.00				£60.00	£310.00
MISC EXPENSE		£287.59	£121.77	£234.35	£146.40		£982.67	£60.90	£487.45		£138.77	£287.54	£2,747.44
RENT	£25.00												£25.00
WEB SITE		£60.00											£60.00
J GARDENS REFURB		£688.00				£11,640.00	£3240.00	£120.00					£15,688.00
TOTAL OTHER COSTS	£125.00	£1,529.72	£341.77	£714.35	£916.40	£11,860.00	£4,312.67	£540.90	£627.45	£0.00	£138.77	£447.54	£21,554.57
TOTAL	£504.94	£1,909.66	£721.71	£1,094.29	£1,296.34	£12,239.94	£4,692.61	£920.84	£1,007.39	£379.94	£566.00	£874.77	£26,208.43

Annual Expense

ANNUAL EXPENSE	YTD	%
STAFF COSTS	£4,653.86	17.80%
MAINTENANCE	£1,200.00	4.59%
GRANTS	£600.00	2.29%
SUBSCRIPTIONS	£130.00	0.50%
INSURANCE	£334.13	1.28%
BRUSHFORD PARISH POST	£460.00	1.76%
ADVERTISING/WEB	£310.00	1.19%
MISC EXPENSE	£2,747.44	10.51%
RENT	£25.00	0.10%
J GARDENS REFURB	£15,688.00	60.00%
TOTAL OTHER COSTS	£21,494.57	82.20%
TOTAL	£26,148.43	100.00%

Annual Income

DATE	DEBTOR	AMOUNT	CUMULATIVE
1st April 2017	Brought forward from 2017/18	£6,203.46	£6,203.46
20/4/18	WSC 1st Precept Payment	£7,000.00	£13,203.46
9/7/18	Tendril Trust	£3,000.00	£16,203.46
24/7/18	Cave Foundation	£5,000.00	£21,203.46
18/9/18	WSC 2nd Precept Payment	£7,000.00	£28,203.46
	LESS TOTAL EXPENSE	(£26,148.43)	
	BALANCE CARRIED FWD	£2,055.03	£2,055.03

The meeting approved the accounts which will now go forward to the Internal Auditor, Amherst and Shapland.

19/026/03 Grant Application

The meeting considered the grant application from the Brushford Parish Hall in support of the car park refurbishment and agreed to provide £500.00 in support.

19/027 HIGHWAYS

19/027/01 Winter Salting Arrangements

Councillor Nicholson reported that no final news on this matter is available.

The meeting agreed to survey the current salt bag sites, of which there are 11 in the parish, with a view to siting grit boxes in their place. Once the funding of future salting arrangements are confirmed, grit boxes will be considered, funding their costs from savings in winter costs.

19/027/02 Exebridge Traffic Management

Traffic congestion in Exebridge was again reported due to vehicles parked in the roadside.

It was agreed that the situation would be closely monitored and that a formal complaint will again be made to the Highways department should the matter reoccur.

19/027/03 Autospeedwatch

The meeting considered the safety opportunities presented by this system. It was agreed that the subject should be reviewed in approx 12 months.

19/028 PARISH MAINTENANCE

19/027/01 Village Centre Project

Quotes for clearing the site are still awaited.

19/029 PARISH WELFARE

19/029 High speed broadband project

Councillor Garth reported that following a meeting with the Airband business manager and engineer, the provision of a fibre optic cable along Hawkwell Lane to West Knowle would be feasible, provided that sufficient uptake was made by the West Knowle residents.

It was agreed to proceed with a mailing to those properties that could benefit from the service and that Airband would make a presentation to the council and interested parties before the next parish council meeting on July 9th.

19/029/02 Housing Needs Survey

Councillor Garth reported that the results of this survey were still awaited.

19/030 PLANNING APPLICATIONS

19/030/01 Withdrawal of paper copies of applications by the planning department

Councillor Thwaites reported that there had been no change in the decision to withdraw this service, but that discussions were ongoing.

19/030/02 Planning Application Ref 3/04/19/002 : The Claw

The meeting considered this applications and agreed to proceed with no objections.

19/031 ENPA PARISH ELECTIONS

The meeting considered the applications for this election and made their selections.

19/032 DATE OF NEXT MEETING

The next meeting will be held on Tuesday, July 9th immediately following the Airband presentation which is due to start at 6.00pm.

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N Prouse, Chairman

09/07/19