



BRUSHFORD PARISH COUNCIL

Minutes of the Meeting of the Brushford Parish Council held at the Parish Hall, Brushford on Tuesday, July 10th., 2017

18/041 PRESENT

The following attended the meeting:

Parish Councillors:	Mrs S Cookson, Mr T Wilson, Mr H Albery, Mr D Garth, Mrs J Sandiford
County & District Councillors in Attendance :	0
In the Chair:	Mr N Prouse
In Attendance:	Mr. C Knight, Clerk .
Members of the Public :	1

18/042 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Heywood. Thwaites, Takel and Nicholson

18/043 DECLARATIONS OF INTEREST

Councillor Takel declared an interest in the payment of parish maintenance work and took no part in the payment authorisation decision.

18/044 APPROVAL OF THE MINUTES OF THE LAST MEETING

The Minutes of the meeting held on June 12th. were approved as a true record, and duly signed by the Chairman.

18/045 DEFERMENT OF BUSINESS**18/045/01 Hedge Trimming**

Mr Tim Charlton. who had earlier alerted the council via an email to the clerk, highlighted the possible traffic hazard on Brushford New Road due to overgrown hedges and grass banks alongside the road near the parish church.

It was noted that hedge trimming should not take place during the nesting season (March - August) and therefore agreed that the landowner would be approached after this time should trimming not take place. It was further agreed that the church authorities would be approached to request the trimming of the grass verge.

18/046 FINANCIAL REPORT**18/046/01 Payment Authorisation**

The following due payments were approved and relevant cheques signed:

PAYEE	INVOICE NO.	EXPENSE	NET	VAT	GROSS	CHEQUE NUMBER
Som. Ass of Local Councils		Planning Training Course	£90.00		£90.00	NATWEST 000497
Amherst & Shapland		Staff Wages	£364.94		£364.94	
		Amherst & Shapland monthly fee	£12.50	£2.50	£15.00	
		Staff Wages and Administration	£377.44	£2.50	£379.94	NATWEST 000498
Mr P Takel		Grass Cutting : 2 x £70	£140.00		£140.00	
		2 x Maintenance @ £10.00	£20.00		£20.00	
		TOTAL	£160.00		£160.00	NATWEST 000499

PAYEE	INVOICE NO.	EXPENSE	NET	VAT	GROSS	CHEQUE NUMBER
Printing at the Vicarage		Brushford Parish Post printing	£230.00		£230.00	NATWEST 000500
Mr T Wilson		Great Gettogether Expense	£136.00		£136.00	NATWEST 501
C Knight		June expenses	£98.35		£98.35	
TOTAL			£1091.79	£2.50	£1094.29	

18/046/02 Financial Forecast : Cash Flow to year end

Clerk presented the forecast cash flow to the year end in order for the meeting to consider the costs and income related to the refurbishment of the Jubilee Gardens refurbishment project and the feasibility of the requested PCC grant as follows:

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
OPENING BALANCE	£10,127.15	£17,032.86	£4,092.92	£5,684.98	£4,925.04	£4,245.10	£5,255.16	£4,615.22	£3,905.28
RECEIPTS									
Anonymus Grant Funder	£5,000.00								
Tendril Trust	£3,000.00								
Precept Part 2			£7,000.00						
VAT REPAYMENTS						£1940.00			
TOTAL CASH AVAILABLE	£18,127.15	£17,032.86	£11,092.92	£5,684.98	£4,925.04	£6,185.10	£5,255.16	£4,615.22	£3,905.28
STAFF COSTS	£379.94	£379.94	£379.94	£379.94	£379.94	£379.94	£379.94	£379.94	£379.94
MAINTENANCE	£160.00	£200.00	£180.00	£200.00	£180.00	£120.00	£140.00	£150.00	£150.00
GRANTS		£500.00							
BRUSHFORD PARISH POST	£230.00					£230.00			
MISC EXPENSE		£60.00	£700.00	£60.00		£80.00		£60.00	

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	
J GARDENS REFURB		£11,640.00	£3,888.00							
OTHER EXPENSE	£324.35	£160.00	£260.00	£120.00	£120.00	£120.00	£120.00	£120.00	£120.00	
TOTAL OTHER COSTS										
TOTAL EXPENSE	£1,094.29	£12,939.94	£5,407.94	£759.94	£679.94	£929.94	£639.94	£709.94	£649.94	
CASH BALANCE	£17,032.86	£4,092.92	£5,684.98	£4,925.04	£4,245.10	£5,255.16	£4,615.22	£3,905.28	£3,255.34	

18/046/02 PCC Grant

A request had been received for the granting of funds to the Brushford PCC in support of their grounds maintenance. Following discussion, it was agreed that although the request for \$800 could not be met due to the costs of the Jubilee Gardens refurbishment, £500.00 would be awarded.

18/047 PARISH MAINTENANCE

18/047/01 Jubilee Gardens Refurbishment

The forecast cash flow statement (detailed in 18/035/02 above) indicates that the planned costs for the now required work on this project can be met from funds, although the situation will be fairly tight. It was therefore suggested that alternative methods of replacing the side boarding to the court should be examined. These included using marine ply boards and mesh netting to ground level.

It was agreed that these would be discussed with the contractor, Rob Brown, in order to come to a satisfactory arrangement.

18/047/02 Hedgetrimming

The meeting discussed the necessity of hedge trimming along Brushford New Road near the church, as raised by Mr Tim Charlton (see 18/045/01 Hedge Trimming above). It was agreed that while the unofficial "rule" that trimming should not be carried out during the bird nesting season of March - August would be met, the parish church maintenance people would be approached to have the grass cut back on the bank at the foot of the churchyard. It was also agreed that in the event that the landowner of the hedge on the other side of the road did not trim the hedge after this time, he would be approached by the council to carry out the work in order to allay traffic safety concerns.

18/048 PARISH WELFARE

18/048/01 The Great Get Together

Councillor Wilson reported that the day out was enjoyed immensely by the 16 people who were taken to Ilfracombe and that the trip was again a great success. The chair thanked Councillor Wilson and Mrs Barbara Wilson for their great help in arranging the whole day.

Councillor Wilson suggested that a trip on the horse drawn barge on the Tiverton Canal would be a worthy candidate for a repeat outing next year, should the council wish to repeat the initiative.

18/048/02 World War 1 Centenary Celebrations

November 11th., 2018 marks the centenary of the end of the First World War and the meeting discussed ways in which this date could be commemorated within the parish. It was noted that the bellringers would be making a special peal of bells on the day, with Councillor Sandiford reporting that she had joined the bell-ringing group.

It was agreed that the council would investigate ways in purchasing a "World War 1 Soldier" memorial at a cost of £700. It was agreed that support would be gleaned from possible commercial and other potential donors and that the Clerk should draft a letter requesting same.

18/048/03 Exebridge Flood Plan

The meeting noted that, at long last, the shed had been finally installed on the South West Water ground at the Exebridge Industrial Estate. It was agreed that the clerk would secure a re-quote for the required materials from Travis Perkins for further discussion at the next meeting.

18/049 COUNCILLOR TRAINING COURSE : CONFLICTS OF INTEREST

It was agreed that Councillors Garth and Prouse would attend this course and report back to councillors at the next meeting.

18/050 PLANNING APPLICATIONS, APPEALS AND DECISIONS

18/050/01 Ref 3/04/18/005 Brushford Parish Hall Driveway.

The meeting discussed this application and agreed to recommend approval and that consideration should be made for hedge trimming to the hedge at the eastern end of the plot, which is owned and maintained by the neighbour.

18/051 SUBJECTS FOR THE NEXT MEETING

Councillor Wilson requested that the meeting discuss the traffic options, including the possibility of making parts of Ellersdown Lane one way, once development of the land to the north of the lane commences.

18/052 DATE OF NEXT MEETING

It was agreed that the next meeting will take place on Tuesday, August 14h at 6.30pm in the parish Hall.

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N Prouse, Chairman

14/08/18