



## **BRUSHFORD PARISH COUNCIL**

### **MINUTES OF THE MEETING OF THE BRUSHFORD PARISH COUNCIL HELD ON TUESDAY, JULY 8TH 2025**

#### **25/042 PRESENT**

The following took part in the meeting

Parish Councillors: Councillor F. Takel, Councillor H. Albery, Councillor S. Cookson

Attendance : Councillor S. Pugsley

Clerk : J Aldridge

Public : Mrs C Browring, Mr R Northover

#### **25/043 APOLOGIES FOR ABSENCE**

Councillor F. Nicholson, Councillor N. Prouse, Councillor J. Sandiford

#### **25/044 DECLARATIONS OF INTEREST**

There were no declarations of interest made

## 25/045 DEFERMENT OF BUSINESS

Mrs Browring expressed concerns about a hedge overhanging the fencing at 16 Pounds Close, the property is owed by a housing association whose tenant is Mr Gough, the Clerk has been asked to write a letter to the tenant regarding this issue.

Mr Northover spoke about volunteering for the Community Speedwatch initiative. Mr Northover gave his email address to the Clerk who will send him all the details and will arrange for posters to be displayed within the Village Hall and on the noticeboard.

He also spoke about a streetlight that is on 24hrs a day the Clerk will make a note of the streetlight number and will report this matter.

## 25/046 APPROVAL OF JUNE COUNCIL MEETING MINUTES

Approved by Councillor Takel and Seconded by Councillor Cookson

## 25/047 FINANCIAL REPORT

### 25/047/01 Payment Authorisation

The following July payments were approved, the Clerk will now make the BACS payments

### PAYMENT AUTHORISATION : JULY 8TH. 2025

PAYEE	INVOICE NO.	EXPENSE	NET	VAT	GROSS	CHEQUE NUMBER
Amherst & Shapland		Staff Wages	£664.30		£664.30	
		Amherst & Shapland monthly fee	£12.50	£2.50	£15.00	
		<b>Total Staff Wages and Administration</b>	<b>£676.80</b>	<b>£2.50</b>	<b>£679.30</b>	
Amherst & Shapland	INV-0536	Internal Audit for year ending 31st March 2025	£150.00	£30.00	£180.00	
Mr P Takel		Grass Cutting JG £150 & Strimming at Bus Stop £30 + JG Gate, Post & Postcrete purchase £145.38	£301.15	£24.23	£325.38	
Brushford Parish Hall CIO	BPH2025- 0559	Hire of Hall for June meeting	£13.75		£13.75	
Three Atop	1414	Arboreal work at JG and on Hornbeams	£1,850.00	£370.00	£2,220.00	

PAYEE	INVOICE NO.	EXPENSE	NET	VAT	GROSS	CHEQUE NUMBER
Exmoor Creative	EC-INV-1276	Website Support	£120.00		£120.00	
Mrs J Aldridge		Travelling Expenses re: AGAR paperwork	£31.50		£31.50	
TOTAL			£3,143.20	£426.73	£3,569.93	

#### 25/048 PATHS AND BRIDLEWAYS

Councillor Albery has completed the strimming of the footpath from The Green to Sully's

#### 25/049 PARISH MAINTENANCE

##### 25/049/01 Jubilee Gardens Activity Centre

The Clerk met with the installers on Monday 16th June 2025, the multifunctional play set was installed and fenced off to protect it whilst it 'cured' The fencing, skip and temporary toilet were all removed by the following Tuesday (24th June) . The new play equipment is already being enjoyed by the children of the village.

##### 25/049/02 Basketball Court - Hoop Netting/Backboard renewal

The Clerk has spoken to the signage company and will measure the size of the backboards and the hoops and once theses measurements have been obtained will email the signage company for a quote and look online for new basket nettings.

##### 25/049/03 Jubilee Gardens Play Area Acquisition

The Clerk has heard nothing more as yet.

##### 25/049/04 Trees in the Play Park

Three Atop started the arboreal work on Monday 7th July and completed it the following day, these trees only needed some of the smaller, lower branches removed.

#### **25/049/05 Hornbeams at the Village Centre Project**

Three Atop completed the removal of both Hornbeams on 8th July and cleared away all the debris. The Councillors approved this work and the payment of the Three Atop invoice.

#### **25/049/06 Replacement Grit Bin at Iron Post**

Councillor Albery has installed the new grit at the Iron Post site. He has kept the old grit bin for repair in order to put it to good use if required in the future.

#### **25/049/07 Phone Box**

Councillor Prouse has not heard from anyone about this issue.

#### **25/050 MAGNA HOUSING**

The Clerk is awaiting a reply from Magna Housing regarding the email sent by the Clerk on 23/06/2025, Magna have stated they will reply within 21 working days with means a reply should arrive by the 23rd July 2025. If no such correspondence is received the Clerk will contact Magna Housing again about his matter.

The Clerk was requested to send an email to Magna Housing regarding their property at 17 Nicholas Close and the eviction of the late tenants family members, the email was drafted and after gaining final approval was sent. Councillor Pugsley has also been in communication with Magna Housing in relation to this matter. Magna Housing have stated that they will review this situation given the level of local support shown for this family.

#### **25/051 SID DATA COLLECTION**

The Clerk emailed the Traffic Management Team, on Wednesday 25th June 2025, asking if they would like to have any downloaded data collected by the SID sent to them as a PDF file on a regular basis. The Clerk will contact the Traffic Management Team again and Councillor Pugsley will also mention this when he attends a meeting this coming Friday at which a member of the Traffic Management Team will also be present.

#### **25/052 COMMUNITY SPEEDWATCH**

Still no response from the request the Clerk emailed out on the 29/05 2025. The Clerk will send out the email again and will arrange for posters for display on the Brushford Parish Council noticeboard and in the Village Hall.

#### **25/053 PLANNING APPLICATIONS**

None received

#### **25/054 REPORTS FROM COUNCILLORS**

Councillor Pugsley has spoken to Mr Hall's Daughter who has been told that Magna do not normally extend a lease more than 2 lease lives but will give this matter consideration. The property would be under occupied as it is a three bedroom house with only 2 people living there. Rachel Gilmore has also been made aware of this issue.

Councillor Pugsley suggested to the Clerk that she write to the Boundary Commission stating that Brushford would be happy with the Western Exmoor seat decision where Brushford is joined with Dulverton.

#### **25/055 DATE OF NEXT MEETING**

The date of the next meeting is to be August 26th 2025 at 6.30pm in the Parish Hall.

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N. Prouse    Chair