



## **BRUSHFORD PARISH COUNCIL**

### **MINUTES OF THE MEETING OF THE BRUSHFORD PARISH COUNCIL HELD ON TUESDAY, FEBRUARY 14TH 2023**

#### **22/140 PRESENT**

The following took part in the meeting

Parish Councillors:

Councillor N. Prouse, Councillor F. Takel, Councillor H. Albery, Councillor S. Cookson

In Attendance

Councillor F. Nicholson, Councillor N. Thwaites, Councillor S. Pugsley

Clerk :

J. Aldridge

Public :

#### **22/141 APOLOGIES FOR ABSENCE**

Councillor J. Sandiford

#### **22/142 DECLARATIONS OF INTEREST**

There were no declarations of interest made.

## 22/143 DEFERMENT OF BUSINESS

None

## 22/144 APPROVAL OF JANUARY COUNCIL MEETING MINUTES

Approved by Councillor Takel and seconded by Councillor Cookson

## 22/145 FINANCIAL REPORT

### 22/145/01 Payment Authorisation

The following February payments were approved and cheques signed:

## PAYMENT AUTHORISATION: FEBRUARY 14TH 2023

	INVOICE NO.	EXPENSE	NET	VAT	GROSS	CHEQUE NUMBER
Amherst & Shapland		Staff Wages £538 and tax refunds £95.60	£633.60		£633.60	NATWEST 000691
		Amherst & Shapland monthly fee	£12.50	£2.50	£15.00	NATWEST 00692
		<b>Total Staff Wages and Administration</b>	<b>£646.10</b>	<b>£2.50</b>	<b>£648.60</b>	
Blue Orange signs Ltd		Sign for Nicholas Close	£159.24		£159.24	NATWEST 000693
Mrs J Aldridge		<b>2023 Desk Diary</b>	<b>£13.99</b>		<b>£13.99</b>	<b>NATWEST 000694</b>
<b>TOTAL</b>			<b>£819.33</b>	<b>£2.50</b>	<b>£821.83</b>	

## **22/146 PATHS AND BRIDLEWAYS**

The Clerk brought along a printed out poster for the Fun Horse Ride to be held on Sunday 16th April 2023 to show to the Councillors and will display it on the Village Hall noticeboard. Councillor Albery informed the meeting that Kerry Rapsey is the new contact for the Parish Footpaths. It was noted that the railway line has been tidied up along the footpath section.

## **22/147 PARISH MAINTENANCE**

### **22/147/01 Speed indicator Devices**

The Clerk has received confirmation of the signed Memorandum of Understanding from Nick Cowling and has all received contact details of the organisation to contact to arrange a training course for Councillor Albery. The Clerk will now liaise with Councillor Albery as to suitable dates for this course as well as beginning the funding application process.

### **22/147/02 Grit Bin - Update**

The Clerk has received no further information regarding the price of a replacement bin nor confirmation that a dumpy bag of salt has been placed where missing bin 356 was, she will chase both these matters before the next meeting. Bins will not be refilled unless they are completely empty, the Clerk will check all the bins and report to the Chair any that are nearly empty.

## **22/148 RESIDENT REQUEST FOR ROAD SIGNAGE RE:EMAIL 07/10/22**

Following the approval of the road sign by the Councillors the Clerk ordered the sign and having received authorisation will take the signed cheque to Blue Orange Signs tomorrow to collect the sign and will fix it in place below the existing Nicholas Road sign.

## **22/149 IAN ATKINSON OF CITIZENS ADVICE VISIT**

Hilary Hawkins was unable to attend the meeting but Ian Atkinson arrived and handed out some pamphlets and gave a talk regarding the services provided by the Citizens Advice for West Somerset most especially relating to the coming changes within the main Council when it becomes a Unitary Council. The Bureau has outreach programmes which involve working to bring as many people as possible up to date with the digital revolution as well as visiting as many people as it can who are unable to get to the main offices due to transport issues. Ian made the point that the Bureau could greatly benefit with funding from the Parish/Town Councils for their outreach programmes and asked to be considered when the Parish Council are considering their financial position. The Councillors agreed to consider this.

## **22/150 SOMERSET EMERGENCY COMMUNITY CONTACT - REPORTS**

Having contemplated this issue the Councillors could not think of anyone to be an emergency contact but decided that locally residents tend to keep an eye on their neighbours should there be an issue. The Chair stated that he would be happy to be the contact for the main Council in any emergency situation.

## **22/151 CLERKS JOB - UPDATE**

The Clerk has not received any applications for this post. The Clerk, who is keen to carry on in the post, will make sure of the employment procedure in order to facilitate the correct employment process.

## **22/152 PLANNING APPLICATIONS**

3/04/22/003 Concerns of run off, concerns of not conducive with the local area.

## **22/153 REPORTS FROM COUNCILLORS**

Regarding Winter maintenance - Milestone had more than 80 drivers and now they only have 60 - they say they don't have the capacity to cover the green routes. Milestone will receive communication to make sure they carry out the services that they are employed to work on.

Councillor Thwaites reported - Ellersdown Lane houses - the development Company has gone into administration. Riverside Homes have now taken over and have put in a further planning application. The District Council is rolling along.

Councillor Nicholson reported - Regarding road closure and diversions around Dulverton - Councillor Nicholson was asked to supply correct diversion route details due to her local knowledge

The District Council will cease to be in 6 weeks time - Unitary council will absorb planning and some changes will take place. The Chairman of planning will have the final say in the new system. Public speaking part of planning meetings - all opponents will, collectively, have 3 minutes to speak. Planning West will be the one covering this area.

The governance structure will stay the same, in the future an elected member of the Parish Council needs to be put forward to represent the Parish Council at the Exmoor Area Panel Meetings.

**22/154 DATE OF NEXT MEETING**

The date of the next meeting is to be Tuesday, March 14th 2023 at 6.30pm in the Parish Hall.

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N. Prouse, Chair