



## BRUSHFORD PARISH COUNCIL

### MINUTES OF THE MEETING OF THE BRUSHFORD PARISH COUNCIL HELD AT THE PARISH HALL, BRUSHFORD ON TUESDAY, DECEMBER 10TH., 2019

#### 19/097 PRESENT

The following attended the meeting:

Parish Councillors: Councillors Mrs S Cookson, Mrs F Takel, Mrs J Sandiford, Mr D Garth, Mrs J Aldridge, Mr H Albery

In the Chair: Councillor Mr N Prouse

In Attendance: Mr. C Knight, Clerk .

Members of the Public : 0

#### 19/098 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Nicholson and Thwaites

#### 19/099 DEFERMENT OF BUSINESS

There were no matters under this heading.

#### 19/100 DECLARATIONS OF INTEREST

There were no declarations of interest.

## 19/101 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the meeting held on November 12th. were approved as a true record, and duly signed by the Chair.

## 19/102 FINANCIAL REPORT

### 19/102/01 Payment Authorisation

The following due payments were approved. and cheques signed:

PAYEE	INVOICE NO.	EXPENSE	NET	VAT	GROSS	CHEQUE NUMBER
Amherst & Shapland		Staff Wages	£412.23		£412.23	
		Amherst & Shapland monthly fee	£12.50	£2.50	£15.00	
		<b>Total Staff Wages and Administration</b>	<b>£424.73</b>	<b>£2.50</b>	<b>£427.23</b>	<b>NATWEST 000569</b>
Malcolm Godfrey		Website services	£115.00		£115.00	NATWEST 000570
Brushford Parish Hall CIO		Grant to Children's Xmas Party	£50.00		£50.00	NATWEST 000571
Brushford Parish Hall CIO		Carnarvon Room Rent - Planning Meeting	£10.50		£10.50	NATWEST 000572
Exmoor Society		Annual Subscription	£20.00		£20.00	NATWEST 000573
BT Payphones		Purchase/adoption of Brushford Payphone	£1.00		£1.00	NATWEST 000574
Mr P Takel		Insurance of gritting tractor	£102.65		£102.65	NATWEST 000575
<b>TOTAL</b>			<b>£723.88</b>	<b>£2.50</b>	<b>£726.38</b>	

### 19/102/02 Parish Precept 2020/21

The meeting discussed the budget for 2020/21 and agreed to hold the precept at the previous year's level of £21,000. This will result in a no change in the parish precept's portion of council tax in the forthcoming year.

**19/103 HIGHWAYS****19/103/01 Winter Salting Arrangements**

The meeting noted that dumpy bags have been positioned in the eleven sites throughout the parish, despite requests for Highways to wait until the grit boxes had been installed. These are now in place and will be used next winter.

**19/104 PARISH WELFARE****19/104/01 Phone Box Adoption**

The clerk reported that the formal agreement for the adoption of the Brushford Phone Box had been received and will be forwarded to BT with the council's cheque for £1.00.

**19/104/02 Defibrillator**

The meeting noted that Morebath Parish Council's next meeting to discuss their contribution to the Exebridge defibrillator will not take place until January 21st. It was therefore agreed to wait until a formal response was received before progressing this initiative.

Councillor Aldridge noted that grants appear to be available from the British Heart Foundation. Clerk is to pursue.

**19/105 COMMUNITY RESILIENCE PLAN**

Following last month's meeting with Mr Khan of the Environment Agency, the meeting agreed to investigate a Community Resilience Plan further. To this end, Councillors Albery and Sandiford volunteered to investigate and coordinate the matter further. Clerk is to seek guidance from other councils, with a view to securing a plan template.

**19/106 PLANNING APPLICATIONS, APPEALS AND DECISIONS****19/106/01 Planning application 3/04/19/009 Lawful Development Certificate for Sowerhill Farm**

This application was considered by the meeting and was approved.

**19/107 DATE OF NEXT MEETING**

The next meeting will take place at 6.30pm on January 14th. 2020 in the Brushford Parish Hall.

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N PROUSE, CHAIRMAN . 14/01/20