



## **BRUSHFORD PARISH COUNCIL**

### **MINUTES OF THE MEETING OF THE BRUSHFORD PARISH COUNCIL HELD ON TUESDAY, AUGUST 8TH 2023**

#### **23/067 PRESENT**

The following took part in the meeting

Parish Councillors:

Councillor N. Prouse, Councillor F. Takel, Councillor J. Sandiford, Councillor H. Albery

In Attendance

Councillor F. Nicholson, Councillor S. Pugsley

Clerk :

J. Aldridge

Public :

#### **23/068 APOLOGIES FOR ABSENCE**

Councillor S. Cookson

#### **23/069 DECLARATIONS OF INTEREST**

There were no declarations of interest made.

**23/070 DEFERMENT OF BUSINESS**

None

**23/071 APPROVAL OF JULY COUNCIL MEETING MINUTES**

Approved by Councillor Takel and seconded by Councillor Albery

**23/072 FINANCIAL REPORT****23/072/01 Payment Authorisation**

The following August payments were approved and cheques signed:

**PAYMENT AUTHORISATION : AUGUST 8TH. 2023**

PAYEE	INVOICE NO.	EXPENSE	NET	VAT	GROSS	CHEQUE NUMBER
Amherst & Shapland		Staff Wages	£527.80		£527.80	
		Amherst & Shapland monthly fee	£12.50	£2.50	£15.00	
		<b>Total Staff Wages and Administration</b>	<b>£540.30</b>	<b>£2.50</b>	<b>£542.80</b>	<b>NATWEST 000711</b>
Mr P Takel		2X Grass Cutting JG £75 = £150 + 2X Strimming at Bus Stop £15 = £30 + Hedges cut & cuttings removed £150 + tidying up village centre Bus Stop and clearing away £75	£405.00		£405.00	NATWEST 000712
Exmoor Creative Ltd		Web site support up to the 31st July 2023	£113.75		£113.75	NATWEST 000713
Amherst & Shapland		Accounting records for Year end March 31st 2023	£150.00	£30.00	£180.00	NATWEST 000714
<b>TOTAL</b>			<b>£1,209.05</b>	<b>£32.50</b>	<b>£1,241.55</b>	

### **23/073/02 Online Banking**

The online banking application has been submitted again but there is now a problem with one of the signatures. The Clerk will submit the forms one more time.

### **23/074 PATHS AND BRIDLEWAYS**

Councillor Albery reported he sent the footpath signage survey back to Somerset Council, he has received small 'buttons' - Waymarks - as the public footpath and bridleways signs and not signposts.

Councillor Albery congratulated Councillor Nicholson on her Church grounds works and as he looked around the grounds he found a brand new signpost - which it appears was removed in the past. Councillor Albery has been advised to replace it.

A wooden footpath like sign needs to be purchased reading 'Sully's Lane' The Clerk will investigate how much the sign will be on behalf of the Parish Council and will email the requesting resident to advise what the price will be and ask if they would be willing to contribute to this as well.

### **23/075 PARISH MAINTENANCE**

#### **23/075/01 Village Centre Project**

The Clerk has received two up-to-date quotations for the construction of the Gazebo:

one 8'X8'

Slate roof 2.438m x 2.438m £16,750 + vat

Tiled roof 2.438m x 2.438m £16,750 +vat

Cedar Shingle roof 2.438m x 2.438m £17,700 +vat

N.B. no allowance has been made for drainage for roof water

and the other 10'X10'.

Slate roof 3.048m x 3.048m £17,800 +vat

Tiled roof 3.048m x 3.048m £17,800 + vat

Cedar Shingle roof 3.048m x 3.048m £18,800 + vat

N.B. no allowance has been made for drainage for roof water

The clerk will chase the S106 money for this project.

### **23/075/02 Telephone Box - Update**

The Clerk has spoken to Mr Leigh again regarding a quote for a plinth to be made upon which to site the telephone box, he has given his assurance that price quoted will include the plinth for the telephone box. He has ordered the required parts and will continue with the restoration once he has received them.

### **23/075/03 Jubilee Gardens Play Equipment**

The Clerk has sent an email to the Councillors asking them to select any items of play equipment that they would like definite quotes for and once these have been agreed on she will get the representative to send out accurate quotes in order for a decision to be made.

The Councillors decided that a cost of 10K would be reasonable, the Clerk is to establish what items could be purchased for this amount and will report back to the Councillors.

### **23/076 Commemorate Remembrance 2023 Unknown Tommy**

The councillors decided against purchasing one as the Village already has one.

### **23/077 PLANNING APPLICATIONS**

3/04/23/008 Change of use of a barn into holiday accommodation (Class C3) | West Nightcott, Dennington Lane, Brushford, Dulverton, TA22 9RT

3/04/23/009 Change of use of a barn into holiday accommodation (Class C3) | West Nightcott, Dennington Lane, Brushford, Dulverton, TA22 9RT

The Councillors voted to support these applications.

**23/078 REPORTS FROM COUNCILLORS**

Councillor Nicholson reported - Councillor Nicholson, Councillor Pugsley plus Highways and National Grid had a meeting, the result was that all work through Exebridge will be carried out under traffic light control and two evening closures between 6-11pm to complete the work being carried out in September.

Ellersdown Lane will not be used a diversion when work is being carried out on Brushford New Road

The Councillors were keen to know the details of the whole Brushford project concerned with power outages, Councillor Nicholson has contacted National Grid with these concerns and copied in the Clerk and Chairman on the email in order for National Grid to report directly to them.

Councillor Pugsley - The next LCN meeting is on the 7th September commencing at 19:00

**23/079 DATE OF NEXT MEETING**

The date of the next meeting is to be Tuesday, September 12th 2023 at 6.30pm in the Parish Hall.

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N. Prouse Chair