



## **BRUSHFORD PARISH COUNCIL**

### **MINUTES OF THE VIRTUAL MEETING OF THE BRUSHFORD PARISH COUNCIL HELD VIA ZOOM ON THURSDAY, APRIL 22ND., 2021**

#### **21/001 PARTICIPATING COUNCILLORS**

The following took part in the Zoom meeting

Parish Councillors: Councillors Mr N Prouse, Mrs S Cookson, Mrs F Takel, Mrs J Sandiford, Mr D Garth, Mrs J Aldridge, Mr H Albery

In Attendance : Councillor N Thwaites

Clerk : C Knight

#### **21/002 APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Aldridge.

#### **21/003 DECLARATIONS OF INTEREST**

There were no declarations of interest made.

#### **21/004 DEFERMENT OF BUSINESS**

There were no matters under this heading.

## 22/005 DECEMBER MINUTES

The minutes the virtual meeting held on March 9th were approved.

## 21/006 FINANCIAL REPORT

### 21/006/01 PAYMENT AUTHORISATION

The following payments were approved and cheques signed:

PAYEE	INVOICE NO.	EXPENSE	NET	VAT	GROSS	CHEQUE NUMBER
Amherst & Shapland		Staff Wages	£412.23		£412.23	
		Amherst & Shapland monthly fee	£12.50	£2.50	£15.00	
		<b>Total Staff Wages and Administration</b>	<b>£424.73</b>	<b>£2.50</b>	<b>£427.23</b>	<b>NATWEST 000617</b>
Mr P Takel		<b>2 cuts @ £35, 2 x Maint @ £10, Remove &amp; Dispose Tractor @ £50</b>	<b>£210.00</b>		<b>£210.00</b>	<b>NATWEST 000618</b>
Somerset W & T Council		Play Area Rent	£25.00		£25.00	NATWEST 000619
<b>TOTAL</b>			<b>£659.73</b>	<b>£2.50</b>	<b>£662.23</b>	

### 21/006/02 YEAR END ACCOUNTS

The clerk presented the year end accounts for approval by council prior to the annual audit by Amherst and Shapland as follows:



## Annual Expenditure by Month

MONTHLY EXPENSE	April	May	June	July	August	September	October	November	December	January	February	March	TOTAL
STAFF COSTS	£427.23	£427.23	£427.23	£427.23	£427.23	£0.00	£854.46	£427.23	£427.23	£0.00	£854.46	£427.23	£5,126.76
MAINTENANCE	£160.00	£160.00	£160.00	£240.00	£360.00	£160.00	£150.00		£100.00			£25.00	£1,515.00
GRANTS	£750.00												£750.00
SUBSCRIPTIONS				£150.73									£150.73
INSURANCE		£378.61											£378.61
BRUSHFORD PARISH POST													£0.00
WEB SITE	£75.00								£135.00				£210.00
MISC EXPENSE		£100.00				£355.86		£40.00				£135.07	£630.93
RENT			£25.00										£25.00
DEFIBBRILATOR													£0.00
J GARDENS REFURB													£0.00
<b>TOTAL OTHER COSTS</b>	<b>£985.00</b>	<b>£638.61</b>	<b>£185.00</b>	<b>£390.73</b>	<b>£360.00</b>	<b>£515.86</b>	<b>£150.00</b>	<b>£40.00</b>	<b>£235.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£160.07</b>	<b>£3,660.27</b>
<b>TOTAL</b>	<b>£1,412.23</b>	<b>£1,065.84</b>	<b>£612.23</b>	<b>£817.96</b>	<b>£787.23</b>	<b>£515.86</b>	<b>£1,004.46</b>	<b>£467.23</b>	<b>£662.23</b>	<b>£0.00</b>	<b>£854.46</b>	<b>£587.30</b>	<b>£8,787.03</b>

### BANK RECONCILIATION

Closing Balance as at April 1st., 2021 £21,893.06

Uncleared cheque No. 000615 of 09/03/21 to Mr P Take £ 25.00

**YEAR END BALANCE** **£21,868.06**

The accounts were approved and the clerk will now proceed with the annual audit.

#### **21/007 PLANNING APPLICATIONS AND APPROVALS**

##### **21/007/01 /04/21/005 on Land at Allshire : Agricultural Storage Building**

This application was approved and there were no additional comments

##### **21/007/02 3/04/21/006 on Land at All-shire : Livestock Building**

This application was approved and there were no additional comments

##### **21/007/03 3/04/21/007 on Burston View, Brushford**

This application was approved and there were no additional comments

Clerk to advise Somerset West & Taunton accordingly.

#### **21/008 PARISH FLOOD PLAN**

Councillor Albery reported progress on this initiative to council. Questionnaires are to be sent out to councillors shortly, on return of which the report will be published.

Councillor Prouse thanked councillor Albery for his hard work on this matter.

#### **21/009 PARISH WELFARE**

##### **21/009/01 JUBILEE GARDENS REFURBISHMENT**

Councillor Takel reported that the tractor play item had been removed and the overgrown tree roots had been covered with wood chipping.

Councillor Sandiford reported that the overwhelming preference for new equipment was the provision of swings (for all ages). A quote will be secured from Nigel Paine, failing which, offerings from South West Play will be sought.

#### **21/010 REPORTS FROM COUNCILLORS**

Councillor Nicholson reported that the two Unitary Authority bids from One Somerset and Stronger Somerset were now with the Secretary of State.

**21/011 DATE OF NEXT MEETING**

Given the end of remote meetings by May 6th., and the non availability of physical meetings until later in the month, it was agreed that the next meeting will take place remotely on Tuesday, May 4th., preceded by the Annual Parish Meeting.

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Chair