



BRUSHFORD PARISH COUNCIL

MINUTES OF THE MEETING OF THE BRUSHFORD PARISH COUNCIL HELD ON TUESDAY APRIL 12TH 2022

22/001 PRESENT

The following took part in the meeting

Parish Councillors:	Councillors Mr N Prouse, Mrs S Cookson, Mrs F Takel, Mr H Albery
In Attendance :	Councillor F Nicholson
Clerk :	J Aldridge
Public :	None

22/002 APOLOGIES FOR ABSENCE

Councillor Councillor D Garth, Councillor J Sandiford

22/003 DECLARATIONS OF INTEREST

There were no declarations of interest made.

22/004 DEFERMENT OF BUSINESS

22/005 APPROVAL OF MARCH COUNCIL MEETING MINUTES

Approved by Councillor Takel and seconded by Councillor Cookson.

22/006 FINANCIAL REPORT

22/006/01 Payment Authorisation

The following April payments were approved and cheques signed:

PAYEE	INVOICE NO.	EXPENSE	NET	VAT	GROSS	CHEQUE NUMBER
Amherst & Shapland		Staff Wages	£412.23		£412.23	
		Amherst & Shapland monthly fee	£12.50	£2.50	£15.00	
		Total Staff Wages and Administration	£424.73	£2.50	£427.23	NATWEST 000659
J. Aldridge		3 X Parish Online Training @ £15 each = £45 + Play Area Land Rent £25	£70.00		£70.00	NATWEST 000656
Geosphere Ltd		Parish Online Annual Subscription	£81.00		£81.00	NATWEST 000657

PAYEE	INVOICE NO.	EXPENSE	NET	VAT	GROSS	CHEQUE NUMBER
Mr D Leigh		Moving and repair of phone box + Hanging of gate and furniture for same	£494.00		£494.00	NATWEST 000658
Mr P Takel		2 X Cutting Jubilee Gardens @ £70 each + 2 X Strimming the Bus Stop @ £10 each	£160.00		£160.00	NATWEST 000660
SALC		4 X SALC Training Sessions for Clerk, 3 @ £30 1 @ £20	£110.00		£110.00	NATWEST 000661
TOTAL			£1,339.73	£2.50	£1,342.23	

22/006/02 On-line Banking

The Clerk went to the NatWest Branch in Tiverton. The staff were very helpful and gave the appropriate forms which have been duly filled in and have been returned personally by the Clerk. Now waiting for communication from NatWest to confirm that all has been transferred over to Online Banking.

22/007 CLERKS WAGES

The Councillors agreed that the Clerk should initially work 10 hours per week for the Parish Council and report back if this is an acceptable time scale and that the rate of pay should be set at the scale range LC1 SCP 15 as taken from the NALC National Salary Awards 2021-22

22/008 PATHS AND BRIDLEWAYS

Councillor Albery has received communication from Martin Cooper, rights of way volunteer officer & trials officer, who confirmed that the Councillors checking paths near their home location was found to be acceptable.

22/009 PLATINUM JUBILEE MUGS ORDER

The Clerk has emailed Barbara Wilson with an order of 30 Platinum Jubilee Mugs No.2 with the blue rim.

22/010 PARISH MAINTENANCE

22/010/01 Phone Box - Update, repairs and siting

Following the email, from David Davies of the Parish Hall Committee and which was sent to the Councillors regarding the siting of the phone box within the Parish Hall grounds it was decided the phone box should be sited on the village centre project.

Councillor Prouse has not had an update re the door

22/010/02 Village Centre Project - Update

The Clerk has emailed Wedgewood Groundworks and Buildings again and has not heard back. The Clerk will visit the Companies in person to get a response.

22/010/03 New swing for Jubilee Gardens - Parish Post/BPC Website

The Clerk emailed the team at the Dulverton and Brushford Magazine asking if they would accept the picture of the new swing along with a small written item, the response was they were only too pleased to include such items in the magazine. This would save money by not having to subscribe to a printing site in order to produce the Parish Post. The Clerk will also have the picture posted on Brushford Parish Council Website along with the other updates.

The Councillors agree to this suggestion.

22/010/04 Speed indicator Devices

The Clerk has spoken to member of Dulverton Town Council and has been informed that Dulverton have an SID, would the Councillors like the Clerk to follow up on sharing this or get their own? This information is incorrect therefore the Clerk will continue with the purchase of their own.

22/010/05 Carnarvon Bridge outside Fairfield House

The Clerk has taken photos of the Bridge and emailed them, along with a description of the problems, to Somerset County Councils 'report a problem' page on their website. The response - 652117 has been emailed to all Councillors.

22/010/06 Emergency Planning (Parish Generator?)

In response to the storms that devastated the area recently the lack of electricity can mean no home phone usage, dependant on whether the householder has the copper wire or the new digital setup. Mobile phone masts can be affected by the loss of electricity. Various other Parishes are getting a generator to alleviate this problem. It was decided by the Councillors to think about this in the context of an emergency plan.

22/010/07 New Dog Bin Request at Perry Lane

The Clerk has received an email from a resident, requesting a new bin along Perry Lane at the Exmoor Public Footpath gateway. The Clerk will email Dulverton Town Council asking if they one can be placed at the site.

22/011 BRUSHFORD PARISH COUNCIL WEBSITE UPDATES

The Clerk will contact Malcolm to update the contact information.

22/012 EXMOOR NATIONAL PARK AUTHORITY - LOCAL FETES ETC.

Hound racing - to be confirmed by Councillor Take! Exford Show 2nd Wed of August, Flower show at Withypool, Bromton Regis Gymkhana, Cutcombe Flower show, Dunster Show, Hawkridge Revels Gymkhana.

22/013 GLEAM - REPORT FROM CLERK

The Clerk completed the form, it is available for Councillors to see if they so wish

22/014 PLANNING APPLICATIONS

None

22/015 REPORTS FROM COUNCILLORS

Councillor Thwaites stated the Council is very busy dealing with the Election business.

Councillor Nicholson reported:

Open Reach have initiated a gain share project and have put together a plan to connect several properties in the Exe Valley onto Broadband.

There will be 48 road closure starting from the end of April until October all around the area some including Brushford. A member of the Open Reach team met with Councillor Nicholson to show the details of the list - Dulverton Town Council will have a meeting to discuss the signage relating to the road closures. Brushford Parish Councillors decided that Dulverton will encompass all the details that include the Brushford works.

After investigating this matter Councillor Nicholson found that Parishes had continued giving money to the Church for community benefit under the 1972 local government act.

Somerset West & Taunton's list of Parishes is missing the details of Brushford Parish Council, the Clerk will investigate.

22/016 DATE OF NEXT MEETING

The date of the next meeting is to be Tuesday, May 10th 2022 at 6.30pm in the Parish Hall.

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N. Prouse, Chair